



ARROWSMITH COMMUNITY JUSTICE SOCIETY

Community Conference Script

Traffic Offences

Revised: 8 November 2015

Note: All issues regarding tickets must be disclosed prior to holding a conference.

SEAT PARTICIPANTS

INTRODUCTIONS:

- * Welcome to an Arrowsmith Community Justice Society Conference.
- * As you know, my name is _____ and I will be your facilitator today. My co-facilitator(s) is/are _____
- * I'd like to introduce everyone in the circle
 - * Offender(s) _____
 - * Supporter(s) _____
 - * Community Rep _____
 - * Others _____

THANK YOU:

- * Thank you for coming. Your presence here today is appreciated. It shows your willingness to take responsibility for this situation.

CONFERENCE:

- * Today, this conference will focus on the traffic offence (give specific offence) _____ that happened on the _____ at _____
- * The conference is a confidential process, with 2 exceptions. If anyone makes:
 1. A disclosure about the safety of a child, or
 2. A disclosure of another criminal offence.
 We are required to inform the RCMP for further action.
- * However, nothing said at this conference may be used in evidence at any subsequent court proceeding.

CONFERENCE:

- * Your presence here is voluntary and you are free to leave at any time.

Offender's Name

- * If you choose to leave before you sign an agreed upon contract, the matter will revert to Cst. _____ for further action.
- * However, by participating and by complying with the agreement, this matter will be finalized.
- * Do you understand this, _____? (offender name)
- * Do you understand this, _____? (offender's parents)
- * We are here to address what _____(offender) did and how he/she and others have been affected by the offence. IT MUST BE UNDERSTOOD ~ we are not here to judge.
- * Instead, we are here to learn how the offender and others have been or could be affected by _____(offender's) unlawful behaviours.
- * Does everyone understand this?

GUIDELINES

- * To this end, I ask you to:
 1. Share your thoughts and feelings regarding this matter,
 2. Respect other people's thoughts and feelings, which will be shared in this circle.
- * Does everyone agree to these guidelines?
- * In order to stay focused on the matters at hand, I request that everyone turn off their electronic devices.

OFFENDER(S)

- * _____ has admitted his/her role in this matter and his/her willingness to take responsibility for his/her unlawful behaviour. We'll start by asking him/her to tell us what happened on _____?
- * Other key questions

Sample questions:

- * *What were you thinking before....*
- * *Tell us about your arrest.....*
- * *What has been happening since this incident?*
- * *Who has been affected? (Anyone else?)*
- * *How have you been affected?*
- * *What are you thinking now?*

- SUPPORTER(S):**
- * How did you find out about what _____ did?
 - * What did you think when you first heard about it?
 - * What has happened with _____ since you became aware of the offence?
 - * How have you been affected?
 - * Specific Questions

COMMUNITY REPRESENTATIVE * We will now ask _____, to tell us about the potential consequences of this type of traffic offence.

OFFENDER * _____(name). Before e more on is there anything you would like to say to your parents or to anyone else here?

AGREEMENT

(Note: This is an interactive process. It may take some time to reach agreement on a resolution)

OFFENDER: * After hearing all that has been said here, what do you think you should do to put this incident behind you?

OFFENDER SUPPORTER: * What do you think should be done?

CO-FACILITATOR: * Do you have any suggestions?

COMMUNITY REPRESENTATIVE * Do you have any suggestions?

- TO ALL:**
- * Do you think this fair? Reasonable? Achievable?
 - * Check after each contribution or as necessary to ensure full understanding.
 - * Summarize the agreement. What I am hearing is
 - * Is everyone satisfied with this agreement?
 - * We will take a brief break for all parties to sign the resolution agreement,

CLOSING

- * Is there anything anyone would like to say before we close?

Thank you all for coming and thank you for your contributions.

Congratulations on working through the issues and reaching an agreement.